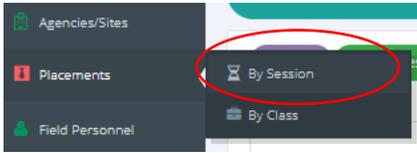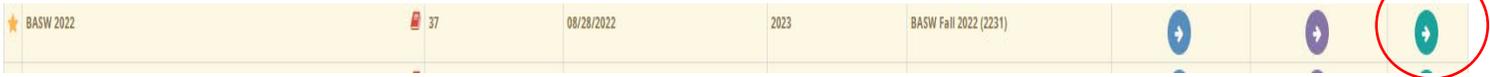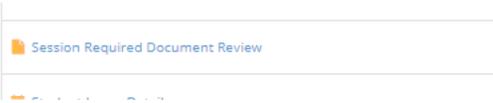Reviewing HIPAA/Mandated Reporter in EXXAT

Go to Placements – By Session

Choose the appropriate Session for your students and click on the Green Post Placement arrow

In the right-hand menu choose Session Required Document Review

You will see a running list of who has completed their form. They will have a green checkmark if their form was uploaded. Click on the form date to view a copy of the form. You can also use the search function to search by student.