

Name of Organization

Bachelor of Arts in Social Work Club (BASW Club).

Acceptance and Compliance to Registration Requirements and Limitations

The BASW Club and its membership accept and will fully comply with the requirements and limitations of registration. The BASW Club will submit its re-registration application once a year during the defined re-registration process.

Purpose

The goals of the Bachelor of Arts in Social Work (BASW) Club shall be:

- To promote and to enhance the development of the academic and social aims and interests of the BASW students;
- Promote student and community interest in and interaction with the School of Social Work.

Activities

The BASW Club coordinates service, professional and academic development, and social activities to strengthen the community of social work students.

Membership Requirements

1. Membership is open to currently enrolled Pitt students as defined herein.
2. All members must accept and comply with all of the requirements and limitations of registration as a condition of membership.
3. Membership in the BASW Club is voluntary and all risk of personal injury, property damage or other losses that occur incidental to membership or participation in activities are assumed solely by the student organization and/or individual member(s) or non-member participant(s). Accordingly, the University of Pittsburgh, its officers and agents shall not be responsible nor liable for any claims or causes of action for damage or loss of property or personal injury of any kind or nature which may arise out of or are incidental to the conduct of any organization's activities or that of any individual's participation in any group-related activity. It is further understood and agreed that it is the responsibility of the officers of the organization to assure that all of the organization's members and non-member participants in all activities sponsored by the BASW Club are fully informed and advised of this ASSUMPTION OF RISK, and in the event any individual member or participant should express or indicate non-acceptance, the organization's officers shall forbid participation and/or membership of such individual. In regard to the organization member or non-member participant Assumption of Risk, BASW Club acknowledges that the University recommends that the organization members and non-member participants make every effort to arrange for the acquisition of liability insurance

sufficient to protect all participants against those risks being assumed. For sport-related organizations, the University recommends that each individual have insurance sufficient to allow for any risks by participation, accident or by deficiencies in physical health.

4. No illegal discriminatory criteria may be used as criteria for membership including those listed in the University of Pittsburgh's non-discrimination policy. These factors include race, color, religion, national origin, ancestry, sex, age, marital status, familial status, sexual orientation, gender identity and expression, genetic information, disability, or status as a veteran. All groups, except those exempt by law, must permit male and female membership. Sport clubs involving physical contact or in which participation is based on competitive skill may limit participation in competition to one sex; provided that, for any for any such sport club engaged in a non-contact sport, unless there is a sport club available for members of the opposite sex, the club must permit try-outs for each sex. Membership can be limited by factors unrelated to status or beliefs and which are also not illegal. Membership can be limited by school, college, department, major and grades, etc. No hazing or illegal discrimination will be used as a condition of membership in the organization.
5. Membership to the BASW Club is limited to current or prospective social work majors or minors.
6. There are no financial requirements for membership.

Membership Procedures

Membership to the BASW Club is automatically awarded to current or prospective social work majors or minors.

Voting Privileges

Voting privileges are limited to currently enrolled Pitt student members in good standing with the organization. Current or prospective social work majors or minors in good academic standing maintain voting privileges.

Officers

The organization shall have the following officers, one President, one Vice-President, one Secretary, one Business Manager, and one Social Chair. There shall be one (1) to two (2) representatives of the fall-term junior class. Said representatives shall be elected annually on a majority basis through an open election of the fall-term junior class of the School of Social Work, with each student having one (1) vote. Elections, to be organized by the seated BASW Club Officers will be publicized in a timely manner in the School of Social Work and held between September 20 and October 1. These elected representatives will assume their positions immediately upon their election.

Terms of Office

Officers shall serve a term of one (1) year with terms running from January 1 – December 31 of each year.

Officer Duties and Responsibilities

The duties of the Officers shall be as follows: President: will preside at all BASW Club meetings; will call special meetings; will have the power to co-sign all invoices with one other designated Officer; will appoint committees with the approval of the Officers; will meet regularly with Administration and faculty; will call agenda of meetings; and will be an ex-officio member of all committees.

Vice President: will assist the president; will preside at BASW Club meetings in the absence of the president; will assume the duties of the president if the president is unable to perform the duties of the office or is unable to complete his/her term in office; will participate with the president at all meetings with the administration and faculty; will aid in planning the agenda for meetings.

Secretary: will record and file minutes of all meetings in a timely manner; will distribute minutes to all Officers and Representatives; will maintain a permanent file/data base of all records and documents to be passed onto the next student elected as Secretary.

Business Manager: will supervise financial planning under the direction of the president and Vice president; will supervise the budgets of the BASW Club, and maintain a data base of said budgets; will pay all bills as directed by the Officers; will present financial reports as the Officers may direct.

Social Chair: will coordinate and promote social programs under the direction of the president and vice president.

Junior Representatives: will contribute information to the BASW Club which will provide an understanding of the scope of the junior class; represent the financial, professional and social interests of the BASW Club; update the BASW Club on any events, plans, or activities of the junior class; and present to the BASW Club any information discussed and/or agreed upon at any junior class meeting.

Election of Officers

Said officers shall be elected annually on a majority basis through an open election of the spring-term junior class of the School of Social Work, with each student having one (1) vote.

Candidates for Officer positions must be registered as BASW students in the School of Social Work. Elections, to be organized by the seated Officers, will be publicized in a timely manner in the School of Social Work and held each year between November 1 and November 15. New Officers will assume their positions on January 1. No Officer may hold more than one position in the BASW Club. Candidates for Officer positions must be registered as BASW students in the School of Social Work. Absentee or proxy ballots cannot be cast. Contests of election results must be presented to the Club advisor for review and decision.

There shall be one (1) to two (2) representatives of the fall-term junior class. Said representatives shall be elected annually on a majority basis through an open election of the fall-term junior class of the School of Social Work, with each student having one (1) vote. Elections, to be organized by the seated BASW Club Officers will be publicized in a timely manner in the School of Social Work and held between September 20 and October 1. These elected representatives will assume their positions immediately upon their election. Candidates must be registered as BASW students in the School of Social Work. Absentee or proxy ballots cannot be cast. Contests of election results must be presented to the Club advisor for review and decision.

Voting Powers of Officers

Officers retain voting rights, however, the chairperson often votes only in the event of a tie.

Removal of Officers

All BASW Club members must attend at least one (1) meeting or activity per month, each month in which one is scheduled or the automatic and immediate resignation of the individual will be effective.

Vacancies

If any Officer's position is vacated during their term, the BASW Club shall appoint a new Officer, except in the case of the presidency being vacated. In the latter event, the Vice president shall assume the presidency and the BASW Club shall appoint a new Vice president.

Committees

There are no standing committees of the BASW Club. Ad hoc committees are established at the request of the President for a period of no longer than one year.

Meetings

Monthly meetings are open to all member of the BASW Club. A quorum requirements 2/3 of the officers must be in attendance to officially conduct and approve the business of the organization. Special meetings can be called at the request of the President with seven (7) days notice. The BASW Club follows Robert's Rules of Order.

Finances

The budget policies and procedures require approval from the Board Officers as well as the Club Advisor for expenditures. All expenditures are to be in support of the purpose of the BASW Club. The BASW Club shall fully comply with the University fundraising policies and procedures for registered student organizations. The organization will not maintain an outside bank account if it receives funding from the Student Government Board.

Publications Code

In compliance with the Publications Code for Student Organizations, all publications of the organization will comply with current copywriter laws, be distributed according to policies and procedures, refrain from expressions that are considered obscene or libelous according to current

statute, advocate or insight the material interference or physical disruption of the educational process of the peace, order and decorum of the campus, or that advocate or insight imminent, lawless action or the violent overthrow of the government and identify the organization as publisher and specify that the group is a registered student organization at the University of Pittsburgh.

Adviser

The adviser of the BASW Club must be a member of the School of Social Work and serves as a guide and support for the Officers in meeting the stated purpose of the BASW Club.

External Affiliations

The BASW Club holds no external affiliations.

Bylaws

Amendments

Amendments to the constitution must be proposed by members in good standing. Proposed edits will be presented to the officers for review and a majority vote. All constitution additions, revisions and deletions must be reported to the SORC