Clinical Social Worker-Integrated Primary Care
Altus AFB, Oklahoma

Period of Performance: 20 Dec 2019 – 29 Nov 2020 with Three (3) years of potential extension

Place of Performance: 97th Medical Group, 301 N. First Street, Altus AFB, Oklahoma, 73523.

Schedule: Monday through Friday with one-hour lunch period. Working hours between 07:00 – 17:00. Schedule will be set at the discretion of their MTF Section. Contractors will not exceed 40 hours per week. Contract employees will not be required to work on federally recognized holidays or Down Days declared by the MTF CC.

Position Requirements:

- Must hold a Master of Social Work (M.S.W) degree from a graduate school of social work fully accredited by the Council on Social Work Education (CSWE).
- Active BLS Certification
- Must have at least 12 months of experience, in the last 24 months, with assessing and providing evidence-based individual counseling to patients within a mental health or health care facility. Must have at least 12 months of direct hands-on experience in the last 24 months with computer operations, basic word processing, data entry, and use of an automated medical record system. Prefer those with recent experience (within the past 3 years) providing integrated behavioral health services within a primary care setting.
- Active and unrestricted clinical license to independently practice social work in any one of the 50 states, the District of Columbia, Puerto Rico, or the U.S. Virgin Islands.

Duties and Responsibilities may include but are not limited to the following:

- Clinical Social Worker is required to function in a patient-centered medical home (PCMH) location as a full-time equivalent provider as an internal behavioral health consultant (IBHC) and/or Behavioral Health Care Facilitator (BHCF).
- Provides brief (typically no more than four appointments) cognitive/behavioral interventions in primary care under the Air Force consultation model (i.e., per the Air Force Behavioral Health Optimization Program Practice Manual). Services will mimic the pace of primary care (i.e., patients seen for 15- to 30-minute appointments).
- May provide classes in format appropriate for primary care (e.g., stress management class, sleep enhancement class, chronic pain class).
- May participate in group medical appointments, including Shared Medical Appointments (SMA) and Drop in Group Medical Appointments (DIGMA), as requested by the PCM.
- Works independently in the absence of direct oversight and adheres to Air Force values. Effectively uses appropriate communication format in addressing and resolving professional issues.
- Must be skillful and tactful in communicating with people who may be physically or mentally ill, uncooperative, fearful, emotionally distraught, and occasionally dangerous.
• Must possess organizational, problem-solving, and communication skills to articulate medical requirements to patients, families/care givers, medial and non-medical staff in a professional and courteous way.
• Successfully consults with PCMs on-demand about general issues and specific patients.
• Ensures PCMs receive same-day verbal and/or written feedback on patients referred.
• Delivers brief presentations/trainings to primary care team members regarding behavioral health issues and IBHC services.
• Participates in team efforts to develop, implement, evaluate, and revise clinical pathway programs needed in the clinic.
• Provides technical direction and clinical insight into relevant projects being conducted at the site of service.
• Provide concise documentation of care and recommendations in the patient’s electronic medical record within the allowable timeframe defined by the MTF standard after the patient is seen.
• Effectively manage a full daily patient load, as defined by the Mental Health Business Practice Standards and BHOP Manual of completing approximately 8-14 patient encounters per day.
• Duties may include supervision of providers who are in training or not fully licensed.
• Duties may include participating in Air Force-approved research projects relating to Primary Care Behavioral Health.
• Consults with medical personnel, legal authorities, and military commanders as required.
• Participates in military-specific training (e.g., use of the Air Force Guide for Suicide Risk Assessment, Management, and Treatment, pre-post deployment screening, PTSD, and combat stress, etc.).
• Attends and participates in meetings during normal duty hours and professional staff conferences and other appropriate professional activities such as, but not limited to the following: quality improvement meetings, professional staff meetings, commander’s staff meetings, primary care staff meetings, and others required by applicable regulations, MTF guidance, or as directed by supervisor.
• Contact referred patients to assess medication treatment adherence for depression, anxiety, and PTSD disorders. Use validated brief symptom inventories to assess current symptom severity.
• Assess barriers to treatment adherence and help patient problem-solve solutions to barriers. Provide patients with education regarding their behavioral health condition and treatment regimen.
• Maintain patient information in a patient registry. Maintain accurate and current notes in the electronic medical records of all patients contacted for review by the managing physician.
• Attends and participates in meetings during normal duty hours and professional staff conferences and other appropriate professional activities such as, but not limited to the following: quality improvement meeting, professional staff meetings, commander’s staff meetings, primary care staff meetings, and others required by applicable regulations, MFT guidance, or as directed by supervisor.
• (2) Air Force IBHC trainings will be provided.