



JOB DESCRIPTION

Licensed Therapist (LP, LSW, LCSW, LSW, LMFT, LPCC, LSC)

Responsible to: Clinical Supervisor

Job Summary:

LICENSED THERAPIST (LP) (LSW, LCSW, LSW, LMFT, LPCC, LSC): The Licensed Therapist position is a non-exempt position. This position is for a person in the social services, clinical or medical field. This position provides direct services and case management to youth and families at the residential facilities, in their homes, or other locations. The individual position is responsible for notes for third party billing. The individual provides group, individual, and family therapy to program clients. The individual develops, monitors, and reviews treatment plans, and maintains required clinical documentation for third party billing. The individual assists families in identifying their strengths and needs, and participates in the development, implementation, and monitoring of the Family Service Plan. The individual is available for referral sources and families during times of crisis. The individual is responsible for, and will bill for hours maintained.

Job Status: Full Time and Part-Time, Non-Exempt (various positions with similar responsibilities)

Primary Functions:

1. Provides group, individual and family therapy to program clients.
2. Develops, monitors, and reviews treatment plans based on clinical necessity agency policy and state regulations.
3. Conducts initial interviews, completes psychosocial histories, and develops aftercare plans with clients.
4. Plans and coordinates program services and activities provided to the family by team members, and refers family members for additional services through community resources.
5. Responds to initial referral and subsequent crisis for assigned families.

6. Provides formal parent education and training.
7. Responsible for planning, managing, and coordinating the treatment process for individual youth on the unit(s) they are assigned. Administers and interprets various assessments with clients as necessary. Responsible for the development of the ISP or FSP.
8. Responsible for provision of individual and group psychotherapeutic services for youth, and family therapy for the families to whom they are assigned, in accordance with the treatment plan.
9. Serves as the agency's primary liaison to outside individuals and agencies involved in, or necessary for, the treatment of youth to whom they are assigned.

OTHER RESPONSIBILITIES:

1. Maintains contact with referral agencies and other service providers.
2. Serves as case manager to assigned clients. Maintains family records according to program standards and expectations. Ensures client records are complete are regarding regulatory requirements and that all documentations are present and clear.
3. On an as needed basis, may be required to attend court hearings.
4. Conducts follow- up with discharged clients at 30, 60, and 90 day intervals.
5. Provides consultation to the coordinator, team, and individual staff of the assigned unit(s), concerning treatment needs and strategies regarding the youth and families, and for the development and monitoring of a therapeutic environment.
6. Schedules and facilitates meeting with clients, parents, and other service providers.
7. Attends and participates in supervision meetings with supervisor weekly.

WORKING CONDITIONS:

While performing the duties of this job, the employee is regularly required to talk and hear. The employee frequently is required to stand; sit; and walk; use hands; reach with hands and arms; the employee must occasionally lift or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Proper diction and command of the English language is required. Individual must be able to exercise independent thinking and good judgment under all circumstances. Reliable transportation is necessary for this position.

QUALIFICATIONS:

CERTIFICATION or being willing and eligible for certification as a Licensed Professional is necessary for this position. A Master's Degree from an accredited college or university, preferably in the social services as well as two years' experience in therapeutic work with families or adolescents is required. Basic knowledge and understanding of child development, trauma informed care, family systems and psychodynamic theory is necessary. Verbal and written communication skills and individual and group counseling is required. Individual must have a valid PA driver's license and reliable transportation.

This job description reflects the assignment of essential and other responsibilities of this position; it does not prescribe or restrict the tasks that may be assigned.

Employee's Signature

Date

Supervisor's Signature

Date

Rev 4/8/15