

University of Pittsburgh

School of Social Work

COVID-19 Re-Start

On Campus Daily Checklist

Initial Preparation. To be completed 3 days before coming on campus.

1. All employees must complete online training: <https://www.hr.pitt.edu/return-to-campus-employees>
 - a. Send certificate or screen shot to mms34@pitt.edu
2. If you supervise students or staff you must also complete supervisor training at:
<https://pitt.sharepoint.com/sites/human-resources/SitePages/Training%20for%20Supervisors%20on%20COVID-19%20Response.aspx>
 - a. Send certificate or screen shot to mms34@pitt.edu
3. Request building access through Pitt's new platform, "Authority to Operate" at:
<https://buildingapproval.pitt.edu/>. Building approval is provided for the entire academic year.
 - a. All students, faculty, and staff will be required to swipe or tap their Pitt ID to enter buildings on campus. Supervisors or department heads will activate building access for those employees who are returning to campus to work.

Daily Requirements

1. Daily COVID-19 Health Check. Available through Pitt Mobile App and my.pitt.edu
2. All students, faculty, and staff are required to wear face coverings at all times on campus, unless you are in a private space or eating.
3. Maintain at least 6 feet of physical distance between yourself and others.
4. Read through the policies on coronavirus.pitt.edu.

Please contact Megan M. Soltesz at mms34@pitt.edu with any questions