Notice
Clearances
Field-Generalist First Year MSW Students

1) **Clearances** - be sure to confirm with your field advisor (person in the Office of Field Education who is matching you to a field site) and the agency that you have all necessary clearances to start field work—most agencies require the following three:
   a) Child Abuse (Act 33),
   b) State Criminal History (Act 34),
   c) FBI Clearance

   a) Child Abuse (Act 33) [https://www.compass.state.pa.us/cwis/public/home](https://www.compass.state.pa.us/cwis/public/home)
   b) PA Criminal History [https://www.education.pa.gov/Educators/Clearances/PATCH/Pages/default.aspx](https://www.education.pa.gov/Educators/Clearances/PATCH/Pages/default.aspx)
   c) Federal Criminal History Record – (FBI Fingerprinting)

   • $23.85 — Employees, Foster/Adoptive Parents
   • $22.60 — Volunteers

   • Scroll down and click on the link to either IDEMIA or IdentoGo (they take you to the same page)
   • Click blue “Get Fingerprinted” box in upper right corner
   • Select State and click “Go”
   • Scroll down and click “Digital Fingerprinting”
   • Enter the Service Code [check with your agency](http://www.keepkidssafe.pa.gov/resources/clearances/fbifinger/index.htm)
   • Click “Schedule” or “Manage Appointment” and follow the prompts