



University of Pittsburgh

School of Social Work
Office of Field Education

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Notice

Clearances

Field-Generalist First Year MSW Students

- 1) **Clearances**- be sure to confirm with your field advisor (person in the Office of Field Education who is matching you to a field site) and the agency that you have all necessary clearances to start field work- most agencies require the following three-a) Child Abuse (Act 33), b) State Criminal History (Act 34) and c) FBI Clearance

- a) Child Abuse (Act 33) <https://www.compass.state.pa.us/cwis/public/home>
- b) PA Criminal History
<https://www.education.pa.gov/Educators/Clearances/PATCH/Pages/default.aspx>
- c) Federal Criminal History Record – (FBI Fingerprinting)

- **\$23.85** — Employees, Foster/Adoptive Parents
- **\$22.60** — Volunteers

<http://www.keepkidssafe.pa.gov/resources/clearances/fbifinger/index.htm>

- Scroll down and click on the link to either IDEMIA or IdentoGo (they take you to the same page)
- Click blue “Get Fingerprinted” box in upper right corner
- Select State and click “Go”
- Scroll down and click “Digital Fingerprinting”
- Enter the Service Code **check with your agency**
- Click “Schedule” or “Manage Appointment” and follow the prompts