

Step 1: Create an Account

Welcome to GradCAS

This application is for applicants interested in admission for Summer 2023, Fall 2023, Winter 2024, and Spring 2024*

*For applicants interested in admission for the Winter 2023 or Spring 2023 term, please visit the [2021-2022 application](#).

GradCAS, the Centralized Application Service (CAS™) for graduate programs, streamlines the process of researching and applying to multiple programs and scholarships with one set of application materials. Applying through GradCAS will save you time and effort, and it will also provide you with 24/7 access to real-time application status updates.

Sign in with your username and password below. First time here? Select Create an Account to get started.

Step 2: After creating account, answer a couple questions, then click “Save Changes”

 **Your account has been successfully created.**
Please provide some additional information in order to set up your application.

* Indicates required field

International Applicant

- * Are you an international applicant who will require an F-1 Student Visa or J-1 Exchange Visa to study in the United States?

Select 'YES' if you are an international applicant who will require an F-1 Student Visa or a J-1 Exchange Visa to study in the United States.

Select 'NO' if you will not require an F-1 or J-1 visa because you are a U.S. citizen/Permanent Resident or because you already have another visa that qualifies you to study in the United States.

Yes No

- * You must respond correctly to the question above, as your selection may affect your program deadlines, application fees, and other program-specific requirements in GradCAS. Incorrect responses may cause unnecessary delays in processing your application. Contact your program directly with any questions.

I confirm that my response here is accurate.

Step 3: Under “Add Programs,” type “Pitt Social Work” in the search box. Click the “+” next to your chosen program, then “Continue”

[← Back to Extended Profile](#) Add Programs

You can find the programs you want to apply to here. If you know the name of your organization or program, enter it in the Search field. If you're browsing for programs (e.g., programs offered full-time/part-time or state), click the Filters button and select you [↗ SI](#)

[Find Program](#) | [View Selected Programs](#) [Filters](#) Enter Invitat

Showing results for: Available Programs

Add	Program Name	Start Term	Start Year	Application Deadline	Delivery	Full-Time/Part-Time	State	Campus	Area of Study	Depart
UNIVERSITY OF PITTSBURGH										
+	Doctoral Degree in Social Work (Fall 2023)	Fall	2023	12/15/2023	Onsite	Full-Time	PA	School of Social Work	Social Work	
✓	Master's Degree in Social Work - MSW (Fall 2023)	Fall	2023	05/31/2023	Onsite	Flexible (can enroll full-time or part-time)	PA	School of Social Work	Social Work	

[Continue](#)

Step 4: There is no application fee. Click “Continue To My Application”

[← Add More Programs](#)

Review Your Program Selections

Below are the programs you have selected. If you are ready to start your application, click the Continue To My Application button below. Missing a Program? Click Add More Programs. You can add more programs at anytime.

APPLICATIONS READY FOR SUBMISSION

0

TOTAL FEE(S)

\$0.00

[Continue To My Application >](#)

Sort By

Deadline



University of Pittsburgh

Term: Fall

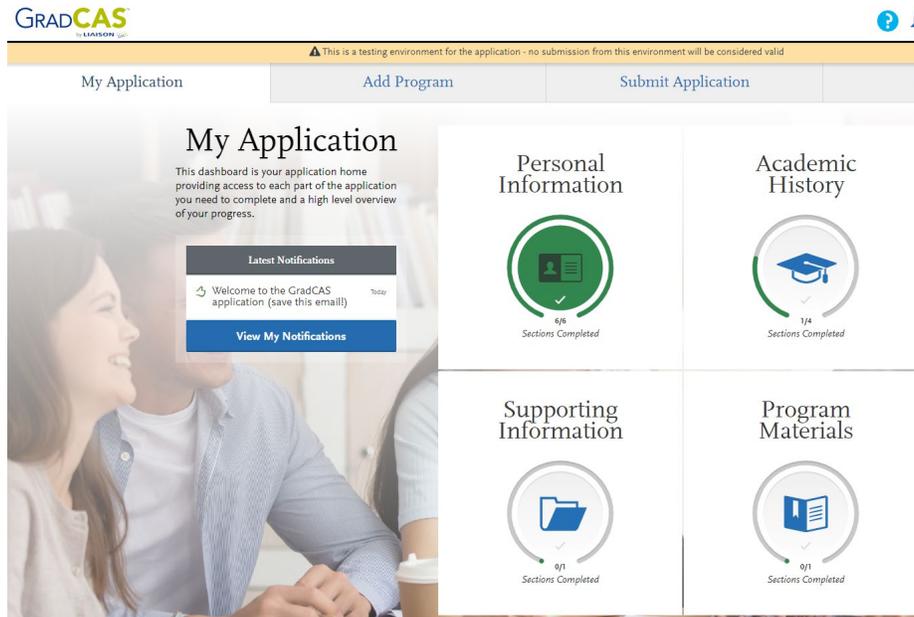


Master's Degree in Social Work - MSW (Fall 2023)

Deadline 05/31/2023

Step 5: Click “Personal Information” box. Click the first section. Answer the questions and it will guide you through the sections.

Step 6: Choose “Save and Continue to Next Section” to advance to “Academic History.” Alternatively you can click “Back to Dashboard” and then click on the “Academic History” box. You can also access this dashboard page by clicking “My Application” at any time.



Step 7: Under “Academic History,” complete information for ALL Colleges/Universities attended:

*** What college or university did you attend?**

Colleges Attended

UNIVERSITY OF PITTSBURGH - PITTSBURGH

*** Did you obtain or are you planning to obtain a degree from this college or university?**

Yes No

*** Degree Info**

Degree Awarded Degree In Progress

*** What type of degree are you planning to earn?** Associate of Arts

*** When will you earn that degree?** December 2022

*** What is your major?** Social Work

What is your minor? Select Minor

Check if you were a double major

[+ Add another Degree](#)

*** What type of term system does this college or university use?**

Quarter Semester Trimester

*** Are you still attending this college or university?**

Yes No

When did you attend this college or university?

<https://gradcas2023playground.prelaunch.liaisoncas.com/applicant-ux/#/academicHistory/collegesAttended> this institution, regardless of gaps in attendance.

Step 8: Order official transcripts for all colleges (Click “Order” button under each College/University listed):

Visit the [Sending Official Transcripts to GradCAS](#) page for more information.

Once you submit your application, you cannot edit previously entered colleges and universities. You can add new institutions and update ones where your attendance is listed as **Still Attending**.

Add a College or University

Colleges and Universities Attended

UNIVERSITY OF PITTSBURGH - PITTSBURGH  

January 2018 - Still Attending | Semester System | Associate of Arts Degree Earned: December 2022

Transcript Types

Official Transcript ⓘ	Not Yet Received	Order
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 **Transcripts Are Required**

You can submit your application before transcripts are received. However, you **must submit all required documents in order to complete your application.**

Your programs require specific transcript types from your colleges and universities attended.

Domestic Transcripts (1)

Official Transcripts

- University of Pittsburgh : Master's Degree in Social Work - MSW (Fall 2023)

Step 9: After you click “Order” you can select either “Option 1: Order an Electronic Transcript” or Option 2: Order a Paper Transcript.

Order Your Official Transcript
University Of Pittsburgh Pittsburgh

Select how you want to order your official transcript.

Option 1: Order an Electronic Transcript | **Option 2: Order a Mailed Paper Transcript**

First, confirm with your school that they participate in one of the following e-transcript services. Then select their preferred service to order your transcript. If you cannot find your school in these services, please use Option 2 to order a paper transcript.

-  **Credentials Solutions**
-  **National Student Clearinghouse**
-  **parchment**

[I Will Do This Later](#) | [I Ordered My Transcript](#)

For Option 1, follow the instructions to have your electronic transcript ordered from the transcript ordering service used by your university. Please note you may have to click into each service to search which transcript ordering service is used by your school(s). Your transcript must be sent TO GradCAS, NOT University of Pittsburgh.

Order Your Official Transcript

University Of Pittsburgh Pittsburgh

Select how you want to order your official transcript.

Option 1: Order an Electronic Transcript	Option 2: Order a Mailed Paper Transcript
<p>First, confirm with your school that they participate in one of the following e-transcript services. Then select their preferred service to order your transcript. If you cannot find your school in these services, please use Option 2 to order a paper transcript.</p>	
<input type="radio"/> 	<p>Step 1: Search for University Of Pittsburgh Pittsburgh to see if your school participates.</p> <p>Step 2: Select GradCas as the recipient.</p> <p>Step 3: Include the University Of Pittsburgh Pittsburgh Transcript ID number, which is unique to this institution only: [8157454773-3191134-X] Copy If you do not include this specific ID, your transcript may experience processing delays.</p> <p>Visit Parchment Now</p>
<input type="radio"/> 	
<input checked="" type="radio"/> 	

[I Will Do This Later](#) | [I Ordered My Transcript](#)

Selecting Option 2 will give you the ability to download a Transcript ID Form. You can fill out this form and give it to your university registrar, so that they can send along with your official transcript when they mail it GradCAS; the address provided in the prompt. Your transcript must be sent TO GradCAS, NOT University of Pittsburgh.

Order Your Official Transcript

University Of Pittsburgh Pittsburgh

Select how you want to order your official transcript.

Option 1: Order an Electronic Transcript	Option 2: Order a Mailed Paper Transcript
<p>Contact your institution's Registrar's Office and request your transcript be mailed to GradCAS. Learn more about mailing transcripts here.</p>	
<p>Step 1: Use the Transcript ID form to help us match your transcript to your application. (Recommended)</p> <p>Download Transcript ID Form</p>	<p>Step 2: Mail your transcript to: Transcript ID# 8157454773-3191134-X GradCAS Transcript Processing Center P.O. Box 9217 Watertown, MA 02471</p>

[I Will Do This Later](#) | [I Ordered My Transcript](#)

Step 10: When you get to the “Standardized Tests” section of “Academic History,” click “I am not adding any standardized tests” UNLESS you are adding an English Language Proficiency test score, as GREs are NOT required for application.

Step 11: After returning to the dashboard, click “Supporting Information” to upload your resume

Step 12: After returning to the dashboard, click “Program Materials”

The screenshot shows the 'My Application' dashboard. At the top, there are navigation buttons: 'My Application', 'Add Program', 'Submit Application', and 'Ch'. Below this, the main content area is titled 'My Application' and includes a brief description: 'This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.' A 'Latest Notifications' box displays a welcome message: 'Welcome to the GradCAS application (save this email!)' with a 'View My Notifications' button. The dashboard is divided into four quadrants, each representing a section of the application with a progress indicator (a green circle with a checkmark and a fraction):

- Personal Information:** 6/6 Sections Completed
- Academic History:** 4/4 Sections Completed
- Supporting Information:** 1/1 Sections Completed
- Program Materials:** 0/1 Sections Completed

Step 13: Click “Master’s Degree in Social Work - MSW” then read the “Home” tab Instructions for the application.

Step 14: Click the “Questions” tab and answer the application questions.

Step 15: Click the “Documents” tab and upload a personal statement.

Please describe in your personal statement the following (typewritten; no more than 750 words): Influences in your life that led you to select social work as a profession. Why you are applying to Pitt's School of Social Work. How will an MSW advance your career goals in your area(s) of interest?

Step 16: Click the “Recommendations” tab and enter information for two (2) recommendations. Carefully enter their information. The system will email them requesting them to electronically submit their recommendation for you.

Recommenders should check their spam/junk folders if they cannot find the recommendation email request from GradCAS. If they still can't find the link in their email, you should re-send it to them by logging in to your GradCAS portal and going to My Application > Program Materials > Recommendations > Edit. If you scroll to the bottom you will see a button that says “Resend”. **Please note you CAN and SHOULD submit your application BEFORE your recommendations have been submitted. Your recommenders will still be able to submit their recommendations once you submit your application.**

Step 17: Click “My Application” to return to the dashboard. Double check the accuracy of your application. Then click “Submit Application” on the top of the screen. Then click “Submit.”

My Application

Add Program

Submit Application **1**

Ch

My Application

This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

Latest Notifications

Welcome to the GradCAS application (save this email!) Today

[View My Notifications](#)

Personal Information



6/6 Sections Completed

Academic History



4/4 Sections Completed

Supporting Information



1/1 Sections Completed

Program Materials



1/1 Sections Completed

APPLICATIONS READY FOR SUBMISSION

1

TOTAL FEE(S)

\$0.00

Sort By

Deadline



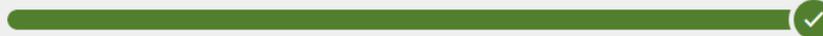
University of Pittsburgh

Term: Fall



Master's Degree in Social Work - MSW (Fall 2023) **i**

Deadline 05/31/2023



Submit

Click "Continue"

My Application

Add Program

Submit Application **1**

Check Status

Your Selected Program

PROGRAM NAME

DEADLINE

University of Pittsburgh

✓ Master's Degree in Social Work - MSW (Fall 2023)

05/31/2023

Selected Programs (1)

Fee Total

\$0.00

Continue

Click "I acknowledge that I will not be able to edit my application after submission," then click "Continue"

Review and Submit Your Applications

Please review your submission details below and acknowledge you've read and understand the conditions once submitted.

* Indicates required field

Submitting Your Application

Upon application submission, you will not be able to edit most of your information, including your question answers and completed coursework.

* I acknowledge that I will not be able to edit my application after submission.

Payment Information

Your submission costs have been fully covered. No Payment is due at this time.

Selected Programs (1)

Fee Total **\$0.00**

Please do not click the button more than once or refresh this page, or you may be charged twice.

Continue

Step 18: Click "Check Status" on the dashboard to check on the status of your application. You can and should submit your application prior to the receipt of official transcripts and recommendations. Once your recommendations arrive and your transcripts have arrived, your application will be complete and then reviewed by the admissions committee. You should frequently log in and check the status on your application materials to ensure subsequent application review.

GRADCAS by LEARNSON ? 2 Test Test CAS ID: 8157454773

⚠ This is a testing environment for the application - no submission from this environment will be considered valid

My Application Add Program Submit Application Check Status

Overall Status

> Recommendations Requested > Accepted 0 of 2 >

My Programs

	Application Status	Download Application (PDF)
> Master's Degree in Social Work - MSW (Fall 2023) University of Pittsburgh	Received	

GRADCAS by LEARNSON ? 2 Test Test CAS ID: 8157454773

⚠ This is a testing environment for the application - no submission from this environment will be considered valid

My Application Add Program Submit Application Check Status

Overall Status

∨ Recommendations Requested > Accepted 0 of 2 >

dsf df GradCAS-TYPE.NBDA	Needed By: Master's Degree in Social Work - MSW (Fall 2023), University of Pittsburgh	Requested
sf sf GradCAS-TYPE.NBDA	Needed By: Master's Degree in Social Work - MSW (Fall 2023), University of Pittsburgh	Requested

My Programs

	Application Status	Download Application (PDF)
∨ Master's Degree in Social Work - MSW (Fall 2023) University of Pittsburgh	Received	

Transcripts

UNIVERSITY OF PITTSBURGH - PITTSBURGH January 2018 - Still Attending	Not Arrived
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Recommendations

dsf df GradCAS-TYPE.NBDA	Requested
sf sf GradCAS-TYPE.NBDA	Requested