Northwestern State University invites applications for the position of head of the Department of Social Work. Position reports to the Dean of the College of Arts and Letters.

Applicants for the position must hold an earned doctorate from a regional institution in social work and must have an outstanding record as a teacher and scholar consistent with the rank of associate or full professor. Priority consideration will be given to applicants having demonstrated significant administrative experience in a college or university at the level of academic department head or above, or its equivalent, for a minimum of five years. Five years of successful full-time teaching at the undergraduate or graduate level required.

Responsibilities for the 12 month administrative faculty position include but are not limited to:

- Maintaining and enhancing the quality of the Department;
- Strategic unit planning;
- Working collaboratively with faculty and staff, in the development of an continuous quality improvement of academic and student programming;
- Fiscal and personnel management and development of college personnel;
- Participation in managing unit operations and resources, and helping to establish priorities in the allocation of available resources;
- Involvement in developing programmatic strategies, plans; setting goals and objectives;
- Providing leadership for grant and developmental activities on behalf of the unit;
- Developing and supporting relationships between the unit and its related professions;
- Assuming responsibility for the continued CSWE accreditation of the BSW program;
- Working on college-wide committees;
- Representing the unit and college in working relationships with other university colleges, departments and diverse public groups;
- Interacting with alumni to raise funds for the college and university, and to enhance the reputation of the college; and
- Teaching six credit hours per semester in the social work degree program.

The University

Northwestern State University, located in Natchitoches, LA, is the oldest University in the State. It is a co-educational institution offering graduate and undergraduate programs in the liberal arts, sciences, education, business, and nursing. The enrollment at the University is 9,500+ students.

Applications

All applications must be received by April 1, 2013. Only complete applications will be reviewed. The successful applicant will start on July 1, 2013. Send a letter of application, vitae, all official transcripts, and a minimum of three reference contacts to: Dr. Steve Horton, Vice Provost and Dean of the College of Arts, Letters, Graduate Studies and Research, Northwestern State University, Room 101 Roy Hall, Natchitoches, LA 71497. Women and minority candidates are encouraged to apply. Northwestern State University is an equal opportunity, affirmative action employer.