The University Of Maryland School Of Social Work (UM SSW) is accepting applications for the Assistant Dean for Field Education beginning April 1st, 2013 and continuing until filled. We anticipate the successful candidate will start on or before January 2, 2014. This position provides leadership for the School concerning field education and provides administrative oversight to the School of Social Work’s Office of Field Education. The UM SSW is located on an urban health and human services campus in Baltimore and ranks among the top schools of social work in the U.S. The school has an enrollment of over 900 MSW students, with over 700 of those students placed in agency-based field instruction sites each year. The Assistant Dean leads and supervises a staff including six field coordinators and two administrative staff who work with faculty liaisons to coordinate and monitor the placements and maintain relations with agencies. This position reports to the Associate Dean for Academic Affairs.

This position is an administrative non-tenure track faculty position. An MSW is required, and a PhD in Social Work or a related field is preferred. The successful applicant will have a minimum of 5 years experience in either social work field education or in an agency providing leadership in the delivery of best practices in social work. Applicants must be able to innovate in order to advance the quality of field education, communicate effectively, use information technology to improve management and have good interpersonal and leadership skills. Familiarity with the Council on Social Work Education standards and accreditation processes is desirable. Salary and benefits will be commensurate with education and experience.

Responsibilities of this position include leadership and management to:

- Work effectively with faculty, field instructors, students, SSW leadership, University Administration, and other Schools of Social Work on issues related to the Field Education Program;
- Participate in faculty governance, especially relevant School committees that develop and monitor curricula that impact and inform Field Education;
- Develop and monitor an adequate number of suitable field placements for students, including making periodic site visits to field placement agencies to strengthen partnerships and help in the design of best practice learning experiences for students;
- Assist in the design, development and implementation of the School’s assessment plan, including student competencies, field education evaluations, and other best practice assessment tools;
- Work with school leadership to prepare for re-accreditation;
- Collaborate with the Associate Dean for Student Services, Director of Admissions, and Director of Registrations & Records to coordinate student recruitment efforts, career development programs, and registration records;
- Provide leadership and training for faculty liaisons and field instructors that supports an effective learning environment for students;
- Collaborate with faculty to identify and apply for grants that support students in field placements.

Applicants MUST submit by email, to fieldsearch@ssw.umaryland.edu, the following documents: a CV; cover letter detailing how all required minimum qualifications and any preferred qualifications are met; two writing samples; and a minimum of 3 (maximum 5) references (no letters required yet) with full contact information.

The University of Maryland is an Equal Opportunity, Affirmative Action Employer. Minorities, women, veterans and individuals with disabilities are encouraged to apply; please visit www.ssw.umaryland.edu.