About the Supports Assistant Position

The Supports Assistant (SA) provides direct support to individuals within CCI community homes. Each SA has between 2-4 individuals to support. Responsibilities include personal care, cooking, cleaning, community outings, dispensing medications, helping achieve personal goals etc. Shifts generally run 8AM-4PM, 4PM to Midnight and Midnight to 8AM or 10AM.

Supports Assistant Qualifications

1. High School Diploma or G.E.D.
2. Pennsylvania, Ohio or West Virginia Driver’s License with an acceptable driving record
3. Reliable means of transportation
4. Ability to lift and transfer without restriction

No experience necessary

Training

All staff are provided exceptional training through the Human Resources department. A mandatory 2 week paid training kicks off the beginning of employment for all new hires. A sample of some of the trainings are listed below:

- CPR / First Aid
- Meal Planning
- PA Medication Cert.
- Safety Issues
- Policies & Procedures
- Intellectual Disabilities
- OSHA Regulations
- On The Job Training
- Vehicle
- Transferring / Lifting
- Rights / Abuse
- Chapter 6400 Regulations

Pay and Benefits

$11/hour
($22,880/year)

- Family Health / Dental / Vision Insurance
- 4 weeks Paid Time Off / year
- 6 Sick Days / year
- Paid Training
- Pension Plan
- 403(b)

** Additional information on the back **
About Partners For Quality and Citizen Care

Partners For Quality (PFQ) is a local, nonprofit organization providing services and supports to adults with intellectual and developmental disabilities and children with behavioral health challenges. PFQ is the parent Corporation that provides all administrative and oversight services.

Our Vision is to ensure that people have the opportunity to experience and fully participate in all aspects of life regardless of their disability. Our Mission is to support people by providing services that promote choice, personal satisfaction and the realization of their hopes and dreams.

Citizen Care, Inc. (CCI), a subsidiary of Partners For Quality, Inc., provides residential, learning, employment and retirement services to over 300 adults with intellectual and developmental disabilities. The individuals supported range in age from mid 20s to mid 80s and have a variety of physical and intellectual disabilities. CCI strives for the individuals supported to live as independently as possible. 60+ homes and 4 day programs are located in Moon Twp, Oakdale, Robinson Twp, Kennedy Twp, Upper St. Clair, Green Tree and South Fayette.

Application Process

Hiring is traditionally conducted year round

1. Qualified applicants can apply directly online
2. 1st interview with Human Resources Department
3. Processing of application work and professional reference checks
4. 2nd interview with manager at designated group home site

Partners For Quality, Inc. / Citizen Care, Inc.
250 Clever Road
McKees Rocks, PA 15136
www.PFQ.org
412-446-0776

CCI is a subsidiary of Partners For Quality, Inc. EOE