PACT Permanency Specialist II (Beaver County)

05-Oct-2017, Project STAR - Other

Job Status: Full-Time  Location: Monaca, PA

Job Summary

To maintain and strengthen the bond between parents and children by providing frequent supervised visits, assist with coping skills, as well as provide a time and place to practice new parenting behaviors, and facilitate transition towards reunification.

Job Relationships

Responsible To: Program Manager or Supervisor as assigned. Also collaborates with Family Skills Specialists and other Permanency Specialists.

Workers Supervised: None

Qualifications

Education: Bachelor’s Degree in Social Work or related Human Service Required

Licensure: N/A

Certification: N/A

Clearances: Act 73 FBI*Act 34 Criminal Clearance*Act 33 Child Clearance**For this position, clearances must be obtained prior to start date.

**Clearances must be obtained within 30 days of hire in order to continue active employment.

Training and Experience: Minimum of one year experience working in Child Welfare required

SKILLS REQUIRED:
• Basic computer skills  • Excellent organizational skills  • Ability to effectively communicate verbally and in writing  • Ability to manage conflict  • Ability to relate well to individuals with challenging personalities  • Ability to relate well to individuals with disabilities  • Ability to adapt to schedule changes  • Ability to make professional decisions independently in the field

ADDITIONAL REQUIREMENTS:
• Must be at least 18 years of age
• Valid, current driver's license and personal automobile liability insurance with a minimum of $300,000 combined single limit coverage  • Approval to verify driving history at the time of authorization and annually; approval to verify insurance coverage at the time of authorization and semi-annually  • Reliable automobile with current inspection
• Ability to meet physical requirements of the job
Job Responsibilities

Develops and implements service plans that reflect the unique needs of all assigned clients in collaboration with clients, referral sources, and judicial guidelines
• Supervise visits between children and their family members
• Assesses client needs using formal and informal evaluations, referral source recommendations, and client preferences
• Transports clients to visits, medical appointments, hearings and other appointments as needed
• Provides Visit Coaching to parents before and/or after visits
• Establishes and maintains collaborative working relationships with referral sources and other social service agencies
• Has familiarity with community services systems
• Prepares reports as mandated by Project STAR standards and contractual requirements
• Attends and participates in all relevant meetings and hearings for assigned cases as necessary
• Complies with office protocol requirements including record keeping, logging, and documentation
• Maintains files in accordance with Project STAR policy, contractual requirements, and DPW regulations
• Adheres to policies and procedures pertaining to client and family transportation
• Mentors Permanency Specialist I as needed

Employment Application

Employment Application (201 KB)

Submit cover letter, resume, application and salary requirements

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Fax: 412-420-2299

No phone calls, please. Resumes and cover letters will only be accepted in PDF format if sent via email. You may also fax them to the number above. The Children's Institute of Pittsburgh is an Equal Opportunity Employer.