Position Responsibilities:

- **Educational & Didactic Groups**
  - prepare educational material for patient groups as assigned by supervisor.
  - presents and facilitates patient group discussions on educational material that support recovery and as required, dual diagnosis treatment.
  - Basic understanding of presentation and facilitation skills required for educational groups.

- **Documentation**
  - Produces basic client records related to screening, intake, treatment, continuing care, progress toward goals and objectives, discharge summary, and treatment outcomes in consultation with other team members or the supervisor.
  - Is aware of and generally follows federal and state laws and agency guidelines regarding the confidentiality of client records.

- **Case Management**
  - Identifies for the client how to obtain the referral services and may advocate for the client with appropriate entities.
  - Knows the general characteristics and dynamics of families, and significant others, and appreciates the value of involving others in the treatment and recovery process.
  - Reviews with client’s family and/or significant others the general interaction between home and family systems and behavioral disorders, and recommends strategies and behaviors that generally support recovery and build healthy relationships.

- **Discharge Planning**
  - Reviews general treatment finding with the client and recommends a discharge plan to address agreed upon outcomes.
  - Facilitates client entry to treatment and other services identified in the recovery plan.
  - Involves referral source in the recovery planning process.

**Skills/Knowledge: (Determined by Facility Treatment Model)**

- **Professional Responsibilities**
  - May vary as requested by supervisor
  - Is aware of federal and state laws, agency regulations, and professional standards of ethical conduct.
  - Is aware of a variety of philosophies, practices, policies, and outcomes, but does not readily connect treatment models to client needs.
  - Implements treatment strategies and methods, but is largely unaware of the scientific research and outcome data supporting those practices.
Education and Experience:

- Experience required is determined by state and licensing requirements

Equal Opportunity Employer/Protected Veterans/Individuals with Disabilities

The contractor will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the contractor’s legal duty to furnish information.

Qualifications

Skills

Required

Planning & Organizing
Advanced
Communication
Advanced

Behaviors

Preferred

Team Player: Works well as a member of a group

Motivations

Preferred

Ability to Make an Impact: Inspired to perform well by the ability to contribute to the success of a project or the organization

Education

Preferred

Bachelors or better in Social Work or related field.

Masters or better in Social Work or related field.
Experience

Preferred

experience working in corrections and trauma a plus

clinical experience in health or human services agency, preferably in a drug and alcohol setting

Has knowledge of, and experience in, the facilitation of group process, as well as individual counseling sessions

Experience with "core case management functions"

Job is posted on Indeed. A resume can also be sent to: dina.collins@whitedeerrun.com.