JOB ANNOUNCEMENT

HABILITATION ASSOCIATES

Job Posting Date: June 11, 2018

Division: Citizen Care, Inc.
Department: In-Home and Community Support Services
Status: Full Time and Part Time available
Hours / Schedule: Flexible to meet the needs of the caseload; may include evenings and weekends
Position Reports To: Assistant Executive Director of In-Home and Community Support Services
Primary Work Location: As assigned per Individual’s home and community
Travel: Yes; regularly
Start Date: July 2018

OVERVIEW

Responsible for providing community based support to individuals based on the needs outlined in the individuals’ ISP.

RESPONSIBILITIES

- Develop and implement goals for assigned individuals
- Prepare daily/weekly activity schedules
- Assist and instruct individuals during community based activities as per their goal plans
- Collect, maintain, analyze and interpret data on individual’s activities, as required
- Submit required paperwork within the electronic health record in an accurate and timely manner
- Provide transportation to and from activities
- Performs all other duties related to the position as assigned by the supervisor
- Demonstrate knowledge regarding fire and emergency evacuation procedures and equipment
- Understand that added work or irregular hours may be required due to government agency or funding source requests for special assignments

QUALIFICATIONS

1. Must be at least 18 years of age or older
2. High School Diploma or GED
3. Valid driver’s license
4. Valid automobile insurance
5. Use of personal vehicle
6. Computer skills
7. Act 34 and FBI Clearances (if applicable)

TO APPLY

Submit online application at PFQ.org OR email resume with wage requirements to Careers@pfq.org

$13.50 / hour

Partners For Quality, Inc. and its subsidiaries are an Equal Opportunity Employer
Allegheny Children’s Initiative | Citizen Care, Inc. | Exceptional Adventures | Milestone Centers | Partners For Quality Foundation