Position Announcement │ Prevention Point Pittsburgh

Job Title: Harm Reduction Specialist
Status: Full time/40 hours per week requiring flexibility, salaried position with benefits
Salary range: low to mid 30's
Reports to: Executive Director

Job Description:
Prevention Point Pittsburgh (PPP) is a non-profit organization with the mission to prevent the transmission of HIV, Hepatitis, and overdose fatalities among active drug users. By both practicing and advocating for harm reduction, PPP seeks to reduce the negative public health effects of drug use to both the user and the wider community. Our services are authorized by The Allegheny County Board of Health and Allegheny County Council and we serve as the sole provider of syringe exchange services for Southwestern Pennsylvania. For more information, visit www.pppgh.org.

Position Summary:
The Harm Reduction Specialist is a new, full-time position with PPP and is responsible for modeling behavior consistent with our agency culture and the Harm Reduction philosophy. The Harm Reduction Specialist will be responsible for: volunteer orientation, management, and coordination, development, implementation, and evaluation of new areas of service, health education and counseling on Harm Reduction and HIV/Hep C/Overdose Prevention, and collaborations with other agencies in implementation of harm reduction services.

Responsibilities:
- Volunteer management including recruitment, screening, training, scheduling, supervision, and retention.
- Health education and risk reduction counseling to individuals and groups with regards to overdose prevention and response, naloxone, HIV, Hepatitis, and other injection related health issues.
- Supervision and development of outreach sites including service compliance with organizational policies/procedures and county regulations.
- Conduct client intakes and assessments for program monitoring and evaluation, manage client and service delivery database, and compile, analyze, and report on aforementioned data.
- Collaborate with community agencies and service providers and assist in local and state advocacy efforts to increase naloxone and sterile syringe access. Provide assistance and training to other agencies for implementation of naloxone distribution.
- Maintain, develop, and update health literature, educational materials, and curricula for training programs.
- Function as a team-member, share in other responsibilities as required, including but not limited to: assisting with fundraising, grant proposals and reporting, public relations/marketing, advocacy and organizational capacity building.
Requirements and Qualifications:

- Bachelor’s Degree or relevant work experience; Master’s level experience a plus.
- Experience in project/volunteer management and/or supervision experience preferred.
- Experience in direct service provision to vulnerable populations and those affected by HIV, Hepatitis C and drug use utilizing a client-centered and nonjudgmental approach.
- Significant work and/or life experience of issues related to injection drug use, Hepatitis C, HIV/AIDS, safer injection, sexually transmitted diseases, human sexuality, transgender issues, and cultural competency.
- Strong interpersonal and team building skills, leadership skills, and excellent oral and written communication.
- Ability and willingness to work independently and be hands-on to creatively solve problems as they arise.
- Ability to handle multiple projects, prioritize, and meet deadlines.
- Proficiency with MS Office Suite, databases, and the use of internet for research required.
- Valid/class C driver’s license for transport to mobile exchange sites.
- Sense of humor required.

Prevention Point Pittsburgh is an Equal Opportunity Employer.

To apply: Send your cover letter and resume to Renee Cox, Executive Director by email to apply.pppgh@gmail.com by February 6, 2015. No calls please.