POSITION ANNOUNCEMENT

POSITION TITLE: Blended Service Coordinator

LOCATION: Bridgeville

JOB STATUS: Full time

WORK SCHEDULE: Monday-Friday 9-5, Flexible work schedule may be required. This will include hours before 9am and after 5pm plus weekends and holidays.

QUALIFICATIONS: Master's degree in human services field with at least one year experience in mental health services preferred or Bachelor’s degree in Social Work, Psychology, Counseling, or Criminal Justice with three years Mental Health experience, one of which must be in Service Coordination. Knowledge and experience with CANS/ANSA preferred. Knowledge and understanding of the needs of the chronically homeless is preferred, as well as experience with, and passion for, assisting homeless individuals and families to gain permanent housing. Must have computer experience with skills in Word, Excel, and the Internet preferred. Valid Driver’s License and insurability, based on Agency’s policy in required. Credential Required: Certification of Service Coordination upon hire or within first three months of hire via new hire training. Documented competency in Recovery and Single Point of Accountability models of service via BSC Certification Course. Documented competency in HIPAA regulations upon hire or within first month of employment.
JOB DUTIES: The BSC, independent of direct oversight, provides highly personalized and specialized Service Coordination services to mental health consumers employing Recovery Oriented Services and Single Point of Accountability (SPA) approaches and tools as a collaborative member of multidisciplinary as well as assessment and emergency services as needed in support of consumer needs in the Service Coordination Unit.

TO APPLY: Submit resume to clee@chartierscenter.org or fax to 412-774-1576 or visit our website www.chartierscenter.org to download an application.

POSTING DATE: March 11, 2015

ALL QUALIFIED APPLICANTS WILL RECEIVE CONSIDERATION FOR EMPLOYMENT WITHOUT REGARD TO RACE, COLOR, RELIGIOUS CREED, ANCESTRY, NATIONAL ORIGIN, AGE, SEX, OR PHYSICAL OR MENTAL DISABILITIES.