

Program Chair, School of Social Work - GWC, Williams Bay, WI

Aurora University is an independent, comprehensive institution founded in 1893 offering bachelor's, master's, and doctoral degrees. Our two campuses are located in Aurora, Illinois and on the shores of Geneva Lake in Wisconsin. Additionally, we have an Educational Center in Woodstock, Illinois. We seek people passionately involved in the educational process who will help us realize our vision.

We seek talented faculty who are passionate about teaching and learning and who will help us realize our vision. As a private institution, Aurora University expects faculty to be involved in the lives of students through mentoring, student support, enrollment initiatives, and other activities related to the college experience. To facilitate this highly interactive faculty/student relationship, the typical teaching load is three to four credit-hour courses per semester and student advising is supported by professional staff. Evidence of successful teaching, or a strong potential for successful teaching, is required for all positions. Undergraduate faculty share in the delivery of the general education program, most often by teaching within the university's interdisciplinary core.

The SSW Program Chair at George Williams College, Williams Bay, WI, administers the BSW and MSW social work programs under the guidance of the Director of the SSW. Tenure Track Assistant Professor to Chair and Teach in the Social Work Program at George Williams College in the School of Social Work at Aurora University. An MSW Degree from an Accredited Council on Social Work Education program is required. A Doctoral Degree in Social Work or a related doctoral area and administrative experience in Social Work Education is also required.

- Provides visionary academic leadership, direction and follow through, leads in collaboration, coordinates all faculty/student activities that lead toward fulfillment of mission, attainment of successful outcomes of goals and objectives.
- Communicates, interprets, and supports University goals, policies, concerns, and mission to faculty, staff, and students and vice versa.
- Develops and promotes excellent student services and resolves student concerns in a timely fashion.
- Strategically plans the direction of the GWC School of Social Work in collaboration with the Director of the SSW, University administration and the leaders of the other academic units of the University.
- Manages the overall operations of the GWC School of Social Work (including budgeting, resource allocation, strategic planning, scheduling, and program committee assignments) under the guidance of the Director of the SSW.
- Coordinates the outcomes assessment activities of the GWC School of Social Work and applies assessment results to planning, resources allocation, curriculum development, and other aspects of management of the program under the guidance of the Director of the SSW.
- Develops, maintains, and supports an environment that promotes academic excellence.

- Monitors and maintains compliance with standards of the Commission on Accreditation, Council on Social Work Education.
- Administers traditional, transfer and graduate BSW and MSW programs at GWC campus; under the guidance of the Director of the SSW.
- Oversees, recruits, maintains and monitors GWC SSW enrollment in the BSW and MSW programs
 - Responsible for working with enrollment to set revenue budgets and to meet enrollment goals
 - Attends or selects a designee to attend all enrollment recruiting events on and off-campus
 - Reviews marketing materials designed for all social work recruiting events
 - Monitors course offerings in the BSW and MSW programs to best facilitate retention of students and to consider the timeliness of degree completion
 - Meets regularly with enrollment professionals to brainstorm the dynamics of new program creation and to review the productivity of each term's enrollment performance
- Conducts SSW orientation sessions
- Makes program policies available to BSW and MSW students through a current SW student manual.
- Maintain curricular documents related to GWC SSW BSW and MSW programs (catalog, manual, handbook, website, brochures).
- Mobilize university-wide education/program support services (library, audio-visual, computer, counseling, learning center services, etc.) that can enhance the overall SSW BSW and MSW programs.
- Oversees recruitment efforts for the GWC BSW and MSW SSW programs; works with Admissions Office.
- Maintains effective administrative relationships with central institutional, administrative, advisement, admissions, and registrar officers.
- Monitors changes in the key environments (college, university, CSWE, NASW, BDP, Illinois Deans and Directors Association) that affect GWC BSW and MSW programs.
- Participates in the GWC BSW and MSW budget review process with the Director of the School of Social Work.
- Maintains current membership in, and participates in, the Baccalaureate Program Directors Association.

All faculty positions offer a competitive salary and excellent benefits including health, dental, vision, life, long term disability and generous matching contributions to a 403(b) plan. Applications must include a letter of intent including description of education, certifications held, and all relevant experience, current curriculum vitae, and contact information for three references including phone numbers (candidates will be notified prior to references being contacted). Applications received by Friday, February 28, 2014, or until filled, will receive full consideration. Electronic applications welcomed. More information can be found at aurora.edu/facultyjobs.

Please submit application materials as follows:

Hardcopy submissions:

Faculty Search, Office of the Provost
Aurora University
347 S. Gladstone Ave.
Aurora, IL 60506

Electronic submissions:

facultysearch@aurora.edu

Aurora University is an Equal Opportunity Employer and is committed to becoming a model university of the 21st century. Toward this effort we are determined to have a faculty, staff and student body reflecting the cultural demographics of the greater Chicago area

Read more: <http://aurora.edu/hr/jobs/faculty-prog-char-ssw-gwc.html#ixzz2udQMj56f>