California State University, Fresno  
College of Health and Human Services  
Vacancy # 12519

Dean, College of Health and Human Service  
(Administrator IV)

**General Information:**
California State University, Fresno is one of 23 campuses in the California State University System. The University's mission is to offer high quality educational opportunities to qualified students at the bachelor's and master's levels, and in certain applied disciplines at the doctoral level. The current enrollment is approximately 20,000 students with diverse and culturally rich backgrounds. The University serves the San Joaquin Valley while maintaining deep involvement with the state, nation, and world. California State University, Fresno promotes student learning and community engagement through faculty scholarship and service learning opportunities in collaboration with community organizations, education, industry, business and government. The university was one of the first US Colleges and Universities to be selected by The Carnegie Foundation for the Advancement of Teaching for its new Community Engagement Classification. Metropolitan Fresno, with a

**Compensation:**
The salary is competitive and is negotiable depending on the strength of qualifications. This is a CSU Management Personnel Plan (MPP) position with an attractive benefits package which includes but is not limited to: a vacation accrual rate of 16 hours per month; 12+ paid holidays; excellent choice of medical, dental and vision insurance, long term disability coverage, life insurance; and retirement benefits.

**Overview:**
California State University, Fresno seeks an enthusiastic innovative leader with strong communication skills to lead the College of Health and Human Services (CHHS). The Dean of CHHS is a member of the Council of Deans and reports to the Provost and Vice President for Academic Affairs. The Dean is responsible for enhancing the quality and effectiveness of the academic programs within the College and its Centers and Institutes, and making decisions related to faculty recruitment, research and sponsored programs, development and fundraising, utilization of technology, resources and facility allocations. The CHHS is comprised of faculty with expertise in the areas of clinical skills, research, community based services and academics. Therefore, the successful candidate will be a transformative leader who supports both staff and faculty development while promoting student success throughout the Central California service area.

The Dean will work in various capacities with other Schools/Colleges, the Academic Affairs Leadership Team, department chairs, faculty, staff, research institutes and centers, and community organizations.

For more information about the College of Health and Human Services, please visit [http://www.csufresno.edu/chhs/](http://www.csufresno.edu/chhs/)

**Position Summary:**
Responsibilities include the planning and development of high quality academic, research and clinical programs designed to meet the needs of students and health and human services professionals in the community. The
Dean is the spokesperson for the College of Health and Human Services in a region of diverse socioeconomic characteristics and health inequalities. The Dean will be expected to:

- Advance a strong vision for the direction of the College.
- Lead in the development of high quality academic programs.
- Support adaption of curriculum and student opportunities in light of the changing landscape of workforce development needs.
- Support academic programs and curricula, including upholding standards of rigor and high academic quality.
- Promote excellence and innovation in the scholarship areas of teaching, creative and research activities, professional application and university service.
- Build strong collaborative relationships with other units on campus and community entities.
- Enhance student success efforts, including student retention and degree completion.
- Support advancement of faculty and staff through professional development.
- Provide transparent leadership and advocacy for strategic budgetary planning.
- Provide leadership for securing external funding in collaboration with faculty and University Advancement.

Qualifications:

**Education, Experience, Knowledge, Skills and Abilities:**

- An earned doctorate from an accredited institution of higher learning.
- A minimum of five years’ experience in the field of Health or Human Services.
- An outstanding record of teaching, scholarship and service commensurate with appointment as a full professor with tenure in an area of specialization offered in the College.
- A successful record of fundraising and development activity.
- A successful record of academic administrative leadership including management of fiscal and personnel resources.
- A successful record securing and managing major grants and contracts as well as the ability to facilitate grant and contract activity.
- Demonstrated ability in assessment of student learning, program review and accreditation processes.
- Experience working with ethnically, culturally and linguistically diverse student populations.
- Demonstrated ability to work collectively with faculty and administrators across a campus community.
- Demonstrated commitment to shared governance, consultative
processes and consensus building.

- Successful experience in human resource management.
- Demonstrated ability to engage community workforce, regional partners, clinical programs, and develop faculty resources.
- Demonstrated ability to support Centers and Institutes.
- Experience developing student research opportunities and internships.

**Preferred Knowledge, Skills and Abilities:**
- Experience working with collective bargaining agreements.
- Evidence of exemplary management and leadership experience.

**Filing Deadline:**
This recruitment will remain open until filled. Applications received by January 1, 2015 will be reviewed for minimum qualifications and given full consideration by the hiring manager and/or search committee. Qualified applicants received after that date will be forwarded upon request by the hiring manager and/or search committee.

**Application Procedures:**
Individuals interested in being considered for this position should submit an on-line application and attach the following supporting documents: 1) resume, 2) letter of interest which includes a narrative detailing how the candidate fulfills each of the required and preferred items listed under Qualifications, and 3) names, email addresses and telephone numbers of three references who can provide current assessments of the candidate's qualifications for the position.

Pursuant to Executive Order 883, reasonable accommodation is to be provided upon request from an employee or applicant with disabilities, unless doing so would impose an undue hardship on the campus. What constitutes a reasonable accommodation is to be determined by the campus on a case-by-case basis after it has received the individual's request for accommodation and engaged in an interactive process. Employees or applicants requiring reasonable accommodation should contact Human Resources directly at (559) 278-2032.

**How To Apply:**
To apply for this or any open position at Fresno State visit our online employment site at: [http://jobs.csufresno.edu/](http://jobs.csufresno.edu/)

**Other Requirements:**
Pursuant to the requirements of the Immigration Reform and Control Act of 1986, any offer of employment is contingent upon verification of individual's eligibility to be employed in the United States.

Necessary background investigations will be conducted, as required, depending upon the job requirements of position. These could include, but are not limited to, processing of fingerprints through the Department of Justice and
FBI and degree and license verification upon employment. An offer of employment may be withdrawn or employment may be terminated based upon the results of these verifications. Full disclosure of all misdemeanors and felonies should be made in connection with this application.

California State University, Fresno annual security report includes statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by Fresno State, and on public property within, or immediately adjacent to or accessible from the campus. The report also includes institutional policies concerning campus security, alcohol/drug use, crime prevention, reporting of crimes, sexual assault, and other matters. You can obtain a copy of this report by contacting the Campus Police Department or by accessing the following web site: http://www.fresnostate.edu/adminserv/police/clery/index.html

The person holding this position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment. You can obtain a copy of this Executive order by accessing the following web site: http://www.calstate.edu/eo/EO-1083.html

This position may be a "designated position" in the California State University's Conflict of Interest Code. The successful candidate accepting this position may be required to file Conflict of Interest forms subject to the regulations of the Fair Political Practices Commission.

Thank you for your interest in a non-faculty position at Fresno State. Please note that with the exception of designated sensitive positions, applicants selected for an interview are required to respond within 72 hours to an important question regarding a conviction history. Failure to respond within this timeframe will subject you to elimination for further consideration. As a Fresno State applicant, you are responsible for checking and responding to this email within the required deadline.

Other Applicant Information:
Applicants will receive confirmation of receipt of their application materials via automatic email reply. In addition, qualified applicants will receive email notification at the conclusion of the recruitment process.

This is a full-time management position covered by the California State University Management Personnel Plan. Under this plan, employees are subject to management reviews and serve at the pleasure of the University President of that campus.

Equal Employment Opportunity:
California State University, Fresno is committed to maintaining and
implementing employment policies and procedures in compliance with applicable state and federal equal employment opportunity laws and regulations. Executive Order 883 prohibits discrimination and Executive Order 927 prohibits harassment on the basis of protected status: race, color, religion, national origin, ancestry, age, sex (including gender identity, per HR 2004-12), sexual orientation, marital status, pregnancy, mental disability, physical disability, medical condition and covered veteran status. Retaliation against individuals for complaining about proscribed conduct, opposing such conduct, or participating in an investigation or proceeding involving such conduct is prohibited by both executive orders.

Further, California State University, Fresno's statement of commitment to equal employment opportunity principles is also found in the various collective bargaining agreements.

The Immigration Reform and Control Act of 1986 requires the University to inform you that we can employ only U.S. citizens and aliens lawfully authorized to work in the U.S. Each new employee is required to present documentation verifying his/her identity and authorization to accept employment.