REBUILDING TOGETHER PITTSBURGH

Who We Are:

Rebuilding Together Pittsburgh (RTP) envisions a safe and healthy home for every person. We bring volunteers and communities together to provide free home repair services for homeowners with a low income, the majority of whom are veterans, seniors, and/or individuals with disabilities. These critical repairs allow our clients to remain in their homes and stabilizes housing conditions in the community.

2015 MSW FIELD PLACEMENT OPPORTUNITY

RTP will place a student in the role of Development and Communications Coordinator and provide a stipend of $2,500 per semester. S/he will be an active part of a team that includes the Director of Development, the Development and Communications Coordinator (existing permanent staff position), and the Manager of Special Projects. The COSA student will also work closely with the Senior Manager of Community Outreach.

RTP staff will work with COSA student to ensure that University of Pittsburgh School of Social Work assignments requiring field placement collaboration are mutually beneficial and result in tangible work product created by student (e.g. organizational research, proposal writing, etc.). Primary areas of responsibility include assisting the Director of Development in maintaining RTP’s communication strategy, funding pipeline, and relationships with external stakeholders. Specific tasks include the following:

Research

- Research the neighborhoods RTP works in and produce Neighborhood Profiles that inform RTP and its stakeholders of relevant historical issues and the needs and resources within each community.
- Research the intersection between housing and poverty locally, regionally, and nationally to inform communications and program development.

Write

- Learn a successful grantwriting process and independently write a grant proposal.
- Learn a grants management system and independently follow an active grant to ensure compliance with funding requirements.
- Write a closeout report to the funder.
- Write and post material that contributes to RTP’s social media profile.

Design

- Provide input and design effective materials— including brochures, fact sheets, and website content— that communicates a consistent message.

Serve

- Represent RTP at volunteer events and directly engage the homeowner and volunteers.