Human Services Administration Organization, HSAO

HSAO is an enhanced service coordination program which works with Allegheny County’s highest risk population of children and adolescents. HSAO’s child and adolescent service coordination programs were created to meet the complex and specific needs of the individuals enrolled in each of these programs. The Community Support Program (CSP), Recovery-Oriented Service Planning Principles, and Single Point of Accountability (SPA) principles serve as guidelines for the delivery of best-practice services in all of the HSAO service coordination programs.

Position: Mental Health Service Coordination- Internship

Description: An internship with HSAO provides each student with hands on experience in several different programs within the organization. Interns will shadow and observe service coordinators as they facilitate meetings in the home of consumers, Residential Treatment Facilities (RTF), juvenile detention centers and various other settings. Interns will be given the opportunity to attend all in house trainings related to Health & Wellness, Service Coordination and any training offered at HSAO during the term of the internship. Interns could also experience the County SPA Trainings, CANS Training and mentoring support and training during the internship. These trainings are designed to further the students’ knowledge of how the county and the organization operate. Interns will also work on an individual Internship project in collaboration with the Internship Supervisor. Interns will be expected to document and write case notes on their experiences through shadowing and training with the agency.

Start Date: Fall/Spring/Summer Semesters

Hours: To coincide with required credit hours

Compensation: A stipend is presented at the end of the internship as well as compensation for mileage and expenses.

Requirements: BASW, MSW students may apply. Those students who are interested are asked to submit a resume as well as give a brief overview of what they wish to accomplish during their internship. An outline of the college internship requirements is needed upon meeting with the HSAO internship coordinator. Act 33/34 Clearances along with FBI Clearances are needed prior to start the internship. Access to a car is essential due to the high volume of meetings in the community.