Internship description for the University of Pittsburgh School of Social Work

Greater Pittsburgh Community Food Bank: Our mission is to feed people in need and mobilize our community to eliminate hunger.

The Southwestern Pennsylvania Food Security Partnership is an initiative of Greater Pittsburgh Community Food Bank, and its primary goal is to significantly reduce hunger in Southwestern PA by increasing participation in food assistance programs and by facilitating collaborations between organizations to better serve our hungry neighbors. The strategy behind this work involves engaging partner organizations from a variety of sectors (e.g. nonprofit, for-profit, government, education, and faith-based) to reach out to the people they already serve with food assistance resources and information, encourage their members to support food assistance programs, and participate in collaborations between the sectors.

Allegheny County Community Resource Intern (1 student)

Areas of interest: Food security, social services, direct service

Description: The Community Resource Intern will provide basic need information, resources, and training to our member agencies and clients. The Intern will work closely with the Food Security Partnerships Coordinator, member agencies, and social service organizations to complete the duties and responsibilities associated with the internship. This position will provide the Intern with opportunities to develop a wide range of professional skills, learn about the service landscape of Allegheny County, and make a real impact on the lives of low-income and underserved populations. Some of the responsibilities to accomplish this will include, but are not limited to:

- Gain comprehensive knowledge of services available in Braddock and the Northside through research and site visits
- Maintain strong relationships with pantry coordinators at GPCFB partner agencies
- Maintain communication with organizations/programs for the most up to date information on their services
- Recruit partner organizations to provide direct services and/or information at food distribution sites
- Aid in the recruitment and training of skilled volunteers to make client referrals at the pantry level.
- Develop and disseminate outreach materials
- Promote new resource information in a creative way (fliers, info sheets, etc.)
- Identify and attend relevant community meetings with service coordinators in Allegheny County
- Collect and analyze data for evaluation and prepare periodic written reports on the progress of the project and its impact on overall Partnership goals

Location: The intern will work out of Greater Pittsburgh Community Food Bank in Duquesne but will travel often within Allegheny County. Mileage reimbursement will be provided by Greater Pittsburgh Community Food Bank for travel to and from off-site locations.

Clearances: Act 33/34 and FBI