PITTSBURGH AIDS TASK FORCE

INTERNSHIP DESCRIPTION

PATF is dedicated to supporting and empowering all individuals living with HIV/AIDS and preventing the spread of infection. The Client Services Department supports this mission through direct Medical Case Management services, a food bank, support groups, transportation services, housing and legal services.

TITLE: Housing and Medical Case Management Internship

PRIMARY LOCATION: 5913 Penn Ave, 15206

AVAILABILITY REQUIRED: Mon. thru Fri. 9-5pm (2-3 days a week)

QUALIFICATIONS: working towards BSW or MSW
  Driver’s License
  Act 33/34 clearances & FBI clearance

INTERN DESCRIPTION:

- Provide direct support to individuals living with HIV.
- To maintain respectful and meaningful interactions with the clients.
- Become educated about HIV and AIDS in order to support clients by monitoring medication adherence and suppression of viral load.
- Work toward visiting clients in their home and transport groceries from food bank to homebound clients independently.
- Help to develop and carry out goals/outcomes and implement Service Coordination Plans as written; appropriate documentation.
- Attend and help to facilitate support groups as required.
- Provide support to food pantry staff as required.
- Provide administrative support to Housing Program Manager in completing monthly and annual assessments and reports.
- Attend staff meetings and trainings that occur during regularly scheduled internship hours as required.
- Attend Bureau of Homeless Services meetings and trainings that occur during regularly scheduled internship hours as required.
- Maintain compliance with all State and County mandated regulations.
- Be able to work as a team member, follow directions, and agree to supervision by Housing Program Manager.
- Be able to carry out the mission and support the values of PATF.
- Assist Housing Program Manager in developing and improving delivery of client services.