Spring 2014 Career Development Workshop Series

**Resumes, Cover Letters & References** – This session will provide participants information, tips and tricks on how to effectively create and customize action and results-oriented resumes and engaging cover letters. Wednesday, **February 19 – 5-6pm** -or- **Friday February 21 – 12-1pm**  Room -2309

**Effective Interviews** – This session will provide participants with the strategies and skills necessary to turn interviews into job offers. Best practices for preparation, attire, agenda and follow-up will be discussed. **Wednesday, February 26– 5-6pm Room 2309** -or- **Wednesday, March 5 – 12-1pm** – Room 2304

**March Career Madness Student - Alumni Networking Event** - Thursday, March 20 – 5-7pm  Social Work Conference Center – Room 2017 Cathedral of Learning

**Social Work Licensure** – Professional licensure is critical to career advancement in social work. Participants will be introduced to social work licensure including the LSW and LCSW. This session will focus primarily on licensure in Pennsylvania, although sources of information for other states will be presented. **School of Social Work Alumna – Kristina Faddoul**, Clinical Social Worker at Magee Women’s Hospital of UPMC will facilitate this workshop. **Thursday, March 27 – 5pm-6pm**  Room 2017 – Social Work Conference Center

**Evaluating and Negotiating Offers** – The ability to effectively evaluate multiple job offers and negotiate the many aspects of compensation is often new territory for social workers. Participants will receive information on the various components of compensation (salary, benefits, retirement, etc.) and strategies on how to negotiate the strongest deal possible. **Wednesday, April 9 – 5-6pm** -or- **Friday, April 11 – 12-1pm** – Room 2309

*Space is limited and an RSVP is required. To RSVP and for more information including location on these and any other Career Services in the School of Social Work please contact Bobby Simmons at 412-624-6354 or bobby@pitt.edu.*