Position: Home and School Visitor Intern

Location: Penn Hills School District, opportunities for High School, Middle School and Elementary School.

Summary: Position will include learning the inner workings of the role of a Home and School Visitor in the school setting. This position will offer a variety of learning opportunities for the incumbent. We have 3 large buildings that make up our District, comprising of approximately 1,300 students in each building. Each building houses an MSW/LSW social worker, performing essentially the same function and role, but having different experiences based on age of students and different administrators. Each Home and School Visitor, in each building, would be willing to supervise an intern from the University of Pittsburgh School of Social Work Program, for potentially up to 3 MSW interns, per academic year.

Start Date/Time: Academic School Year (Fall-Spring Semesters), and according to each start time per building.

Academic Year: Preferably looking for a 2nd year MSW student, but willing to accept 1st year MSW students.

Hours: Per internship Requirements

Essential Functions and Duties:

- Monitor attendance rates for students, send out letters according to District policy, and attend hearings at the local magistrate related to truancy.
- Accompany Home and School Visitor on home visits throughout the School District, for a variety of reasons.
- Attend weekly/bi-weekly SAP meetings, to find solutions for concerns dealing with select individual students, and what resources to provide to them or their family.
- Network with local agencies, to find resources in the community to help assist with students or families needing resources.
- Learn about residency requirements to enter the District, and figure out residency situations when they arise.
- Learn about the McKinney Vento Act of 1987, and how we support homeless students within the District to still receive their education.
- Co-facilitate/Facilitate groups on a variety of topics
- Network with teachers, administrators, students and families to solve problems that arise throughout the school day.
- Assist families in accessing resources available to them.
Minimum Qualifications:

- Pursuing a Master’s Degree in Social Work
- Basic Computer Skills required
- Valid PA driver’s license or transportation to District Buildings
- PA Criminal History, Child Abuse, and FBI clearances must be current within 1 year.
- Required TB test

*Interested candidates should submit a copy of their resume and brief letter of interest for the position.