**Human Services Center Internship Opportunities**

A suitable intern will be:

1. An advanced writer with quality communication skills
2. In possession of current Act 33/34 and FBI Clearances
3. Automobile and able to demonstrate a safe driving history, proof of insurance, and valid license
4. Self-motivated and eager to demonstrate leadership and initiative
5. One who possesses computer skills in Word, Outlook, Power Point, and web searches
6. Seeking a degree in social work, public administration, urban studies, education, or a related field

**PATHS Intern (Youth Programs)**

The Youth Learning In a Fun Environment (LIFE) After-School Program, a program of the HSCC, is seeking a student (preferably a social work/direct practice student) for fall through spring to implement an evidence-based, best practice behavior modification curriculum – PATHS (Promoting Alternative THinking Strategies). The PATHS curriculum is a comprehensive program for promoting emotional and social competencies and reducing aggression and behavior problems in elementary aged children. PATHS is designed to be taught two or more times per week for a minimum of 30-40 minutes per day. Systematic, developmentally based lessons, materials, and instructions are provided to facilitate emotional literacy, self-control, and social competence. Key skills are to prevent and to reduce behavioral and emotional problems. Ideally, the internship will be at least three days per week between Monday and Thursday from 10:30am-6:30pm. However, 4 days from 12:30 – 6:30 would be acceptable. Any needed variations to days and times of the internship can be further discussed in an interview. The student must be available from September through the end of April at a minimum and there is the potential for summer time to be added. Transportation is required. **This is a paid internship.** Resumes and a writing sample are required.

**Emerging Leaders Program Intern (Youth Programs)**

The Emerging Leaders Program (ELP), a workforce development and college readiness program of the HSCC is seeking a student for September through June to assist in the daily functions of the program, which is offered at various high schools, at our office, and in the participants’ homes. Responsibilities would include periodic follow-up of past participants, case management, assisting staff during ELP sessions in a classroom setting, and more. The ideal candidate is outgoing, has a desire to work with teenagers, and has experience with social media. The internship generally will occur during a normal school day. However, any needed variations to days and times of the internship can be further discussed in an interview. Transportation is required. **This is a paid internship.** A resume and cover letter are required.
**McKeesport Collaborative Community Organizing Intern**

The McKeesport Collaborative, a program of the HSCC, is looking for a graduate intern for May through December (or April) to implement the HIV/AIDS Summer Youth Program, Project H.E.A.R.T. (HIV/AIDS Education and Research Training); staff and/or plan monthly meetings of the Working Groups: Education and Training, HIV and AIDS, and Housing; assist with planning and implementing our annual fundraising event - the HIV/AIDS Awareness Walk; coordinate World AIDS Day; research and pursue funding opportunities; and much more. This is a paid internship. Resumes, three references, and a writing sample are required.

**McKeesport Collaborative Direct Practice Intern**

The McKeesport Collaborative, a program of the HSCC, is looking for a graduate intern interested in direct social work practice/case management serving women and their children affected by substance abuse/mental health through the McKeesport Collaborative. This is a paid internship. Resumes, three references, and a writing sample are required.

**Mon Valley Providers Council Intern**

The Mon Valley Providers Council (MVPC), a program of the HSCC, is seeking students to staff monthly meetings of the Working Groups, publish the quarterly newsletter – The Communicator and a Membership Directory, develop projects of each Working Group as determined by the membership, coordinating Osteoporosis and Vision Screenings throughout the Mon Valley, and coordinate major seminars, services, and a community resource fair of services, among other possible duties. This is a paid internship. Resumes, three references, and a writing sample are required.

**Community Outreach Service Intern**

The HSCC is seeking a student intern to coordinate Community Outreach Services such as the fall flu shot program and the Volunteer Income Tax Assistance (VITA) Program. The VITA coordination will include being trained to perform tax assistance and to administer the site. The intern will have the opportunity to participate in the United Way’s Money In Youth Pocket Coalition and to partner with 211. Additional responsibilities include promotion of the services, record retention, and reporting. One potential research project is to conduct the HSCC’s annual visitor survey. The student must be available from September through the end of April at a minimum and there is the potential for summer time to be added. This is a paid internship. Resumes, three references, and a writing sample are required.