EMMAUS COMMUNITY OF PITTSBURGH
INTERNSHIP DESCRIPTION

Emmaus is a faith based organization providing permanent homes, respite care, supported apartments and advocacy for persons with Intellectual and other Developmental Disabilities

TITLE: Direct Support Professional Internship
PRIMARY LOCATIONS:
AVAILABILITY REQUIRED: Mon. thru Fri. 2-10pm / Weekends between 9am – 10pm
QUALIFICATIONS: GED/ HS Diploma or above
Driver’s License
Act 33/34 clearances & FBI clearance
Physical w/ two step mantoux prior to date of hire

INTERN DESCRIPTION:
- Provide direct support to individuals with Intellectual Disabilities (i.e. Emmaus House and Jordan House each have 3 female residents)
- Be able to work as a team member, follow directions, and agree to supervision by Residential Advisor
- Be able to carry out the mission and support the values of the Emmaus Community
- To enter into respectful and meaningful relationships with the residents
- Menu planning, grocery shopping, meal preparation (special diets must be followed)
- Medication administration
- Assist with medical appointments
- Assist with personal hygiene
- Help to develop and carry out goals/outcomes and implement ISPs as written; appropriate documentation
- Attend staff meetings and trainings as required
- Participate in Community celebrations such as birthday parties and holidays
- Maintain compliance with all State and County mandated regulations
- To plan and provide residents with opportunities for socialization and recreation both at home and out in the community
- Helps with the upkeep and maintenance of the home and the residents rooms and belongings
- Conducts and records monthly fire drills
- Assists residents with money management, and follows strict policies on protecting and safeguarding client and agency funds
- Complete mandatory requirements including: CPR, First Aid, Fire Safety and Crisis Intervention/ Staff Effectiveness
- All DSPs are cross trained at least one other Emmaus location