CATHOLIC CHARITIES OF THE DIOCESE OF PITTSBURGH
INTERN POSITION DESCRIPTION

Volunteer Position: Life Skills Mentor - St. Joseph’s House of Hospitality
Date: Ongoing

Primary Function: Interns assist staff and case workers of St. Joseph’s House of Hospitality by working with the resident’s to support their physical health, mental health, and spiritual wellbeing.

Duties:
All volunteers are responsible for complying with policies and procedures established by Catholic Charities. Volunteers are required to abide by the Code of Ethics set forth by Catholic Charities USA; further volunteers must adhere to the social teachings of Catholic Charities while holding a position within the organization. Regardless of personal religious affiliation an individual is required to uphold the social teachings of the Catholic Church, including the value for life and respect for every individual.

Responsibilities:
1. Become familiar with individuals at St. Joseph’s House of Hospitality through one on one engagement and guidance.
2. Engage residents in a variety of learning and social activities to promote self-sufficiency.
3. Attend weekly wellness group.
4. Help residence with transitioning from St. Joes to permanent Housing.

Minimum Qualifications:
- Must be comfortable working with a diverse population
- Must attend Agency Volunteer Orientation & Training*
- Abide by Catholic Charities Code of Ethics and Social Teachings of the Catholic Church
- Act 33 and Act 34 clearances

*Please note: additional training may be required depending on the position.