Bible Center Church, Inc.: The Oasis Project

Social Work Intern Position Description

Field Supervisor: Development and Program Manager

Location: 7238 Fleury Way, Pittsburgh, PA 15208 (The Triplex) and 717 N. Homewood Ave., Pittsburgh, PA 15208 (WARM Center)

Program Summary: The Oasis Project: The Maker’s Place and Homewood Children’s Village: Bridge to College are partnering to bring about a program focused on current academics, entrepreneurship, science, technology, engineering, art, math and preparing students for college and beyond.

Position Summary: In collaboration with the program managers, the Social Work Interns will act as case managers for the students in The Maker’s Place/Bridge to College program.

Key Responsibilities include but are not limited to:

- Provide holistic and comprehensive case management services to all participants including: intake and needs assessment, goal setting/planning, progress monitoring, advocacy, referrals and case closure planning
- Connect families with needed and available community resources
- Interact with faculty and staff the local schools students attend
- Input accurate and complete data for all contacts with participants into agency repository
- Conduct service coordination activities
- Actively participate in regular staff meetings, staff training programs, and supervisory sessions
- Maintain a caseload of about 10 students
- Maintain a professional attitude, confidentiality, and respect cultural differences
- Enforce program guidelines, engage and supervise teens during program hours
- Support and create a healthy and safe environment by building relationships with teens, staff members and volunteers
- Participate in home visits
- Perform other roles and responsibilities as requested

Qualifications and Requirements:

- Passion and willingness to learn about the Homewood community
- Experience engaging youth in out-of-school time settings
- Must pass and maintain criminal background check, child abuse history clearance and FBI criminal background clearance

Compensation:

This is an unpaid internship

Time Commitment:

The hours for the Social Work Interns can be flexible but must include at least two days at program (Monday-Friday 3p-7p).