Human Services Administration Organization
Justice Related Services

Justice Related Support provides service coordination for all persons with mental illness and co-occurring mental illness and substance use disorder, including those with probation violations, from the point of formal arraignment to the time of sentencing. Justice Related Support Specialists develop and present service plans, which include treatment services and other support services, and work with the Allegheny County Jail, Court of Common Pleas, Service Coordination Units and other community providers to ensure a smooth transition into the community.

Position: **Mental Health and/or Drug and Alcohol Specialist- Internship**

Description: An internship with JRS provides each student with hands on experience in several different programs within the organization. Interns will shadow and observe specialists conducting assessments to then develop, organize and present service plans for consumers at both the magistrate and criminal court levels. Interns will also participate in facilitating consumer’s releases from jail, engage with providers in a treatment team setting, and work collaboratively with Allegheny County Adult Probation. In doing so Interns will spectate service delivery in various settings such as the Allegheny County Jail, Magistrate Offices, Court of Common Pleas, Probation offices, and at various treatment providers. Interns will also be given the opportunity to attend all in house trainings related to Health & Wellness, Service Coordination and any training offered at HSAO during the term of the internship. Additionally, Interns will work on an individual Internship project in collaboration with the Internship Supervisor. Interns will be expected to document and write case notes on their experiences through shadowing and training with the agency.

Location: 101 Bellevue Road, Pittsburgh Pa 15229

Start Date: Fall/Spring/Summer Semesters

Hours: To coincide with required credit hours

Compensation: A stipend is presented at the end of the internship as well as compensation for mileage and expenses.

Requirements: Bachelor’s level and Master’s level students may apply. Those students who are interested are asked to submit a resume as well as give a brief overview of what they wish to accomplish during their internship. An outline of the college internship requirements is needed upon meeting with the HSAO/JRS internship coordinator. Act 33/34 Clearances along with FBI Clearances are needed prior to start the internship. Access to a car is essential due to the high volume of meetings in the community.
Human Services Administration Organization
Mental Health Service Coordination

HSAO is an enhanced service coordination program which works with Allegheny County’s highest risk population of children and adolescents. HSAO’s child and adolescent service coordination programs were created to meet the complex and specific needs of the individuals enrolled in each of these programs. The Community Support Program (CSP), Recovery-Oriented Service Planning Principles, and Single Point of Accountability (SPA) principles serve as guidelines for the delivery of best-practice services in all of the HSAO service coordination programs.

Position: Mental Health Service Coordination, Child and Adolescents- Internship

Description: An internship with HSAO provides each student with hands on experience in several different programs within the organization. Interns will shadow and observe service coordinators as they facilitate meetings in the home of consumers, Residential Treatment Facilities (RTF), juvenile detention centers and various other settings. Interns will be given the opportunity to attend all in house trainings related to Health & Wellness, Service Coordination and any training offered at HSAO during the term of the internship. Interns could also experience the County SPA Trainings, CANS Training and mentoring support and training during the internship. These trainings are designed to further the students’ knowledge of how the county and the organization operate. Interns will also work on an individual Internship project in collaboration with the Internship Supervisor. Interns will be expected to document and write case notes on their experiences through shadowing and training with the agency.

Location: 2801 Custer Ave, Pittsburgh PA 15227

Start Date: Fall/Spring/Summer Semesters

Hours: To coincide with required credit hours

Compensation: A stipend is presented at the end of the internship as well as compensation for mileage and expenses.

Requirements: BASW, MSW students may apply. Those students who are interested are asked to submit a resume as well as give a brief overview of what they wish to accomplish during their internship. An outline of the college internship requirements is needed upon meeting with the HSAO internship coordinator. Act 33/34 Clearances along with FBI Clearances are needed prior to start the internship. Access to a car is essential due to the high volume of meetings in the community.