Bible Center’s The Oasis Project

Social Work Intern Position Description

Field Supervisor: Development Manager and Student & Family Support Administrator

Locations: 7238 Fleury Way, Pittsburgh, PA 15208 (The Triplex), 7430 Tioga St., Pittsburgh, PA 15208 (Faison Elementary), and Families’ Homes in Homewood

Programs Summary:
A. The Maker’s Clubhouse works to positively transform the lives of children in Homewood. We currently serve Pittsburgh Faison K-5 during and after school. Our social skills groups are small group sessions for students in kindergarten through 2nd grade. They are designed to work with students to encourage positive peer interaction and improve social skills. Students will interact with Maker’s Clubhouse staff while learning and engaging in hands-on activities. Topics covered: Relationship Building, Healthy Boundaries, Healthy Peer Relationships, Emotion Recognition, Empathy Development, Conflict Resolution, and Anti-Bullying Behaviors.

B. Our Kingdom Kids are children we bring to church twice a month on our Children’s Church Sundays. We visit with our families twice a month to deepen the relationship between our church and our families.

Position Summary: Social work interns placed with Bible Center’s Oasis Project will be responsible for facilitating small groups and/or conducting home visits twice a month.

Key Responsibilities include but are not limited to:
- The Maker’s Clubhouse
  - Prepare lesson and materials
  - Co-facilitate groups of 4-8 K-2nd grade students around social skills topics
  - Assist students with regulating their emotional responses
  - Apply the trauma informed care model
  - Data entry including attendance and case management notes
- Kingdom Kids
  - Connect families with needed and available community resources
  - Meet with families twice a month (Friday evening or Saturday morning or afternoon)
  - Maintain a caseload of about 5 families
  - Assist with planning family events to increase family engagement
- Interact with faculty and staff at Pittsburgh Faison K-5 and members of Bible Center Church
- Actively participate in regular staff meetings, staff training programs, and supervisory sessions
• Maintain a professional attitude, confidentiality, and respect cultural differences
• Support and create a healthy and safe environment by building relationships with children, staff members, church members, and volunteers
• Perform other roles and responsibilities as requested

Qualifications and Requirements:
• Passion and willingness to learn about the Homewood community
• Passion and willingness to learn about and implement Trauma Informed Care
• Experience engaging youth not required but recommended
• Experience engaging parents/guardians not required but recommended
• Must pass and maintain criminal background check, child abuse history clearance and FBI criminal background clearance

Compensation:
This is an unpaid internship

Time Commitment:
The hours for the Social Work Interns can be flexible and will be determined by class schedule. General hours: Monday – Thursday 8:00AM – 3:15PM. Home visits occur the Friday Evening or Saturday Morning/Afternoon before every 2nd and 4th Sunday and lasts about 1 hour.