

Keith J. Caldwell, MSW
2030 Cathedral of Learning
University of Pittsburgh
Pittsburgh, PA 15260
412-648-9441
kjc45@pitt.edu

EDUCATION

Master of Social Work, 2002

Concentration: Community Organization and Social Administration
School of Social Work
University of Pittsburgh, Pittsburgh, PA

Bachelor of Social Work, 2000

Niagara University, Niagara Falls, NY

TEACHING INTERESTS

Foundations of Social Work Practice with Diverse Populations
Grant Proposal Writing
Social Work with Groups
Social Work with Communities and Organizations
Practicum Seminar and Lab
Foundations of Generalist Social Work Practice

PROFESSIONAL EXPERIENCE

Teaching Experience

University of Pittsburgh, Pittsburgh, PA – MSW Program
2007-Present, Instructor, Grant Proposal Writing
2005-Present, Instructor, Foundations of Social Work Practice with Diverse Populations
2005, Instructor, Generalist Foundations of Social Work Practice

University of Pittsburgh, Pittsburgh, PA – BASW Program

2009, Instructor, Practicum Seminar and Lab I
2009, Instructor, Practicum Seminar and Lab II
2009, Instructor, Social Work Practice with Communities and Organizations
2008, Instructor, Social Work Practice with Groups

Administrative Experience

2008-Present, University of Pittsburgh, Pittsburgh, PA – School of Social Work
Director of Career Services and Alumni Affairs

- Responsible for establishing career services office within the School of Social Work, serving over 600 students annually
- Ensuring effective communication with network of over 9,000 alumni locally, nationally, and internationally resulting in increased alumni engagement with students, alumni, School of Social Work and University of Pittsburgh

PRACTICE EXPERIENCE

2005-2008, North Hills Community Outreach, Allison Park, PA

Director for Advancement

- Responsible for implementation and management of federally funded demonstration project providing capacity building technical assistance for faith- and community- based nonprofit organizations
- Coordinated annual grant making program, with primary oversight for \$150,000 in technical assistance grants and \$65,000 in federal sub-grants
- Provided customized training and technical assistance to over 90 grassroots nonprofit organizations
- Ensured program effectiveness consistent with federal guidelines, resulting in continuation of grant funding
- Oversaw and implemented fund development program, ensuring availability of financial, in-kind and volunteer resources for agency
- Served as staff liaison to Board of Directors with specific responsibility for Board Development Committee
- Aided in continued strategic development of agency, serving on senior management staff

2003-2005, Diversified Care Management, Pittsburgh, PA

Community Development/Youth Involvement Coordinator

- Provided county level administrative oversight as part of Central Office team over five (5) county contracted community providers with a total of seven (7) funded programs
- Supported the development of a federally funded demonstration initiative for children with mental health needs and their families
- Aided in planning, development and implementation of federally funded demonstration initiative for transition-age young adults with mental health needs
- Provided technical assistance in development of community advisory boards, increasing the input of recipients of service and system partners in the policies and procedures of the program
- Established youth leadership entity comprised of young adults with personal experience in the mental health system

2002, School of Social Work, University of Pittsburgh, Pittsburgh, PA

Program Associate, Continuing Education

- Responsible for coordinating biennial conference with over 150 attendees, including marketing and registration, workshop development and volunteer recruitment and training
- Developed outcome reports based on conference survey measures for members and funding entities

2001-2002, The Hispanic Center, Inc., Pittsburgh, PA

Outreach Coordinator

- Coordinated recruitment trips to Hispanic communities with high instances of unemployment

- Created recruitment materials marketing the Pittsburgh Region to the many sectors of the Hispanic community resulting in greater regional exposure to targeted communities
- Recruited several local, national and multi-national corporations to take part in Hispanic employment programs resulting in the placement of Hispanic workers in several of the regions industrial clusters

2001, Donegal Towne, Inc., York, ME

Direct Care Provider

- Provided in-house direct care for children with developmental disabilities
- Developed and implemented goal related activities, strengthening both fine and gross motor skills

PRESENTATIONS

Caldwell, K. (2006) Partners to Serve. Workshop presented at the 2006 Compassion Capital Fund Semi-Annual Leadership Conference, Washington, DC.

Deschenes, N., **Caldwell, K.** (2005). This is It! Youth Involvement in Developing Systems of Care for Transition Age Youth. Workshop presented at the 2005 National Resource Center for Youth Services Pathways to Adulthood Conference, Atlanta, GA.

Caldwell, K., Seiler, D., Baker, S., Burt, B., & Green, M. (2005). Jumpstart! Youth Involvement in Developing Systems of Care for Transition Age Youth with Mental Illness. Workshop presented at the 2005 System of Care Community Meeting, Dallas, TX.

Caldwell, K., Bell, S. (2005). Jumpstart! Youth Involvement in Systems of Care. Workshop presented at the 4th Annual Pennsylvania Community on Transition Conference, State College, PA.

Caldwell, K., Boyle, R., Ulozas, J. (2005). Partnership with Youth Transition: A Local Mental Health/Transition Community of Practice. Workshop presented at the 4th Annual Pennsylvania Community on Transition Conference, State College, PA.

Bell, S., **Caldwell, K.** (2005). Youth Voices: Focus Group Results. Workshop presented at the 4th Annual Pennsylvania Community on Transition Conference, State College, PA.

Caldwell, K., Seiler, D., Bell, S. L., & Gordon, L. (2004). Jumpstart! Youth Involvement in Developing Systems of Care for Transition Age Youth with Mental Illness. Workshop presented at the 2004 Georgetown University Training Institutes, San Francisco, CA.

Brown, L., Carter, A., **Caldwell, K.** (2004). Family & Youth Involvement in Systems of Care. Workshop presented at the 2004 Technical Assistance Partnership Northeast Regional Meeting, Philadelphia, PA.

UNIVERSITY AND CIVIC SERVICE

- 2009-Present, School of Social Work Representative, Faculty Assembly, University of Pittsburgh
- 2009-Present, Faculty Associate, Residence Life, University of Pittsburgh
- 2009-Present, Community Food Pantry Volunteer, Human Services Center
- 2009-Present, BASW Program Committee, University of Pittsburgh
- 2008-Present, Academic Advisor and Field Liaison, University of Pittsburgh School of Social Work
- 2008-Present, Chair, Outside the Classroom Curriculum Training Committee, University of Pittsburgh
- 2008-Present, PR & Marketing Committee, University of Pittsburgh School of Social Work
- 2008-Present, MSW Foundation Committee
- 2008-Present, COSA Committee
- 2005-2008 – School of Social Work Director, Pitt Alumni Association
- 2002-2005 – Steering Committee Member, Regional Coalition of Community Builders

AFFILIATIONS

- National Association of Social Workers
- Association of Community Organization and Social Administration